

Appendix C: Model of a Supervision Agreement and an Agreement on Academic Studies for doctoral candidates who are not in a structured doctoral programme according to § 6 Absatz 4



Supervision Agreement¹

between

_____ (doctoral candidate),

_____ (supervisor) and

_____ (co-supervisor)²

The two supervisors form the doctoral candidate's individual group of supervisors.

The doctoral candidate will write a doctoral thesis in the subject _____ at the University of Münster. The working title is:

The doctoral thesis will be a monograph/a thesis by publication (see Appendix B of the Doctoral Regulations) and will be submitted in the following language:

_____ .

The doctoral project was discussed extensively by the doctoral candidate and his/her group of supervisors and drawn up in agreement. The planned main stages of work on the doctoral thesis as well as the accompanying studies (see Appendix A of the Doctoral Regulations) are specified in the agreement on academic studies.³ They will be regularly reassessed and, if required, revised.

¹ As a rule, the supervision agreement is issued once and a copy is submitted to the Examinations Office when registering for the doctoral degree.

² The co-supervisor can be added at a later date, at the latest in the second year of doctoral studies, however.

³ For a model of such an agreement, see Appendix D of these Regulations. The agreement on academic studies can serve as proof of completion of the coursework required in the doctoral programme when registering for the doctoral examination at the Examinations Office. Until then, the agreement on academic studies remains with the doctoral candidate and his/her group of supervisors and can be modified at any time.

The doctoral candidate will work full-time/part-time on his/her doctoral project.

The doctoral candidate and his/her group of supervisors promise to work together openly and cooperatively and to adhere to the rules of academic integrity. To this aim, regular discussion of the progress of the doctoral thesis has been agreed on. This will take place at intervals of _____ .

The doctoral student promises to work on his/her thesis in a focused and target-oriented manner and to inform his/her group of supervisors regularly and openly about his/her progress and about any difficulties that may arise.

The supervisors promise to make the time to discuss the thesis with the doctoral candidate and advise him/her. Prior to its official submission, all parts of the doctoral thesis will be commented on by the group of advisors concerning content and style.

In cases of conflict – e.g. when the obligations mentioned are not observed – the parties will discuss the matter. Both parties may contact the chair of the doctoral examination board and ask for mediation. If an agreement is not possible or if obligations are violated on a permanent basis, this supervision agreement may be terminated by one party in writing after consultation with the chair of the doctoral examination board.

(date, signature of doctoral candidate)

(date, signature of supervisor)

(date, signature of co-supervisor)

(date, signature of supervisor)

(date, signature of co-supervisor)

Confirmation for registration for the doctoral examination

The doctoral candidate has completed all academic requirements for registering for the doctoral examination. For the group of supervisors:

(date, signature of supervisor)

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